



REQUEST FOR PROPOSALS: ESTABLISHMENT OF A PANEL OF SERVICE PROVIDERS TO PERFORM CONSTRUCTION MATERIAL TESTING SERVICES TO THE NHBC FOR A PERIOD OF FIVE (05) YEARS

RFP NO.: NHBC 10/2023

CLOSING VENUES, DATE AND TIME: REFER TO PAGE 16 OF THIS DOCUMENT.

BRIEFING SESSION

BIDDER MUST TAKE NOTE THAT THERE WILL BE NO BRIEFING SESSION

NB: PLEASE INDICATE WHICH PROVINCE YOU ARE BIDDING FOR:
PROVINCE: _____
NAME OF BIDDER: _____

1 TERMS AND CONDITIONS

This Request for Proposal (RFP) has been compiled by the NHBRC and it is made available to the Bidders on the following basis.

Bidders submitting a Bid in response to this RFP are deemed to do so, on the basis that they acknowledge and accept the terms and conditions set out below:

- 1.1 The Bidder must be registered on the National Treasury's Central Supplier Database ("the CSD") and ensure that, if it is successful, it remains so registered and further ensure that the information on the CSD is up-to-date for the duration of the contract.
- 1.2 The Bidder must ensure that it is Tax Compliant at the time of submitting its bid in response to this RFP, and if it is successful, it remains Tax Compliant for the duration of the contract. In this regard, the Bidder undertakes to provide the NHBRC with a Tax Clearance Certificate issued by the South African Revenue Services ("SARS") on an annual basis, confirming that it is tax compliant. If the bidder's tax is non-compliant, the bidder will be given 7 days to respond to their tax status. Failure to submit within seven (7) days will result in the bidder's disqualification.
- 1.3 The NHBRC reserves the right to amend, modify or withdraw this RFP or amend, modify or terminate any of the procedures or requirements set out herein at any time (and from time to time), without prior notice and without liability to compensate or reimburse any person.
- 1.4 If the NHBRC amends this RFP, the amendment will be sent to each Bidder in writing or publicized as the case maybe. No oral amendments by any person will be considered or acknowledged.
- 1.5 The NHBRC reserves the right to carry out site inspections or call for supporting documentation in order to confirm any information provided by a Bidder in its RFP Bid.
- 1.6 This RFP is not intended to form the basis of a decision to enter into any transaction involving the NHBRC, and does not constitute an offer or recommendation to enter into such transaction, or an intention to enter into any legal relationship with any person.
- 1.7 A Bid submitted in response to this RFP will constitute a binding offer, which will remain binding and irrevocable for a period of 90 Days from the date of submission to the NHBRC. The offer constituted by the Bid will be deemed not to have been accepted and no agreement will be deemed to be reached with any Bidder, unless and until a binding Agreement and other related transactions/documents are concluded between the NHBRC and the Preferred Bidder.
- 1.8 The distribution of this RFP outside the Republic of South Africa may be restricted or prohibited by the laws of other countries. Recipients of this RFP are advised to familiarize themselves with and comply with all such restrictions or prohibitions applicable in those jurisdictions, and neither the NHBRC, nor any of their respective directors, officers, employees, agents, representatives or advisors, accepts liability to any person for any damages arising out of or in connection with the breach of any restriction or provision outside the Republic of South Africa. Persons contemplating submitting a Bid are advised to obtain legal advice as to the possible consequences thereof in terms of the law of the jurisdictions in which they are located.
- 1.9 Recipients of this RFP document may only distribute it to other parties whom they wish to involve as part of their Bidder consortium in submitting a Bid.

- 1.10 Neither the NHBRC nor any of their respective directors, officers, employees, agents, representatives or advisors will assume any obligation for any costs or expenses incurred by any party in or associated with preparing or submitting a Bid in response to the RFP.
- 1.11 No entity may be involved, whether directly or indirectly, in more than one Bid in response to this RFP. Failure to comply with this requirement may, within the sole discretion of the NHBRC, result in disqualification of the relevant entity.
- 1.12 Any material change in the control and/or composition of any Bidder or any core member of a Bidder after submission of a Bid, shall require the prior written approval of the NHBRC, and any failure to seek such approval from the NHBRC shall result in the NHBRC being entitled, in its sole discretion, to disqualify the relevant Bidder from any further participation in the bid process. The NHBRC shall be the sole arbiter as to what constitutes a “material change in the control and/or composition of any Bidder”, and as to what constitutes a “core member of a Bidder” for purposes of such approval. Any request for such approval shall be made to the NHBRC’s Supply Chain Management (“SCM”) in writing and shall provide sufficient reasons and information to allow the NHBRC to make a decision. The NHBRC reserves the right to accept or reject any such request for approval at its sole discretion.
- 1.13 **Briefing Session: There will be no briefing session.** The sharing of information and clarifications of issues related to this Bid, as given by the NHBRC will form part of this Bid and responses.
- 1.14 Any requirement set out in the RFP that stipulates the form and/or content of any aspect of a Bid, is stipulated for the sole benefit of the NHBRC, and save as expressly stated to the contrary, may be waived by the NHBRC in its sole discretion at any stage in the RFP process.
- 1.15 The NHBRC and its advisors shall rely on a Bid as being accurate and complete in relation to the information and proposals provided therein by the Bidders.
- 1.16 All Bids submitted to NHBRC will become the property of the NHBRC and will as such not be returned to the Bidder. The NHBRC will make all reasonable efforts to maintain proposals in confidence. Proprietary information should be identified as such in each proposal. The Bid submitted by the bidder shall be considered irregular if they show any omissions, alteration of form, additions, or conditions not called for, or irregularities of any kind.
- 1.17 ***The NHBRC reserves the right to accept or reject in part or completely any bid submitted, and to waive any technicalities for the best interest of the company. The NHBRC reserves the right to verify the validity of the document submitted as part of due diligence prior to the appointment***
- 1.18 RFP’s shall be rejected, among other reasons, where bids are received after the closing date and time as specified in the RFP.
- 1.19 Potential service provider(s) shall be disqualified and their bids not considered among other reasons, for any of the following specific reasons:
- 1.19.1 If the SCM Mandatory Documents are not submitted and completed as per this RFP; and/or
 - 1.19.2 The Bid contains irregularities.
- 1.20 The NHBRC reserves the right to require that any bidder provide a formal presentation of its RFP at a date and time to be determined by the NHBRC. The NHBRC shall provide all instructions and clarification regarding the purpose and scope of the presentation. All expenses must be borne by the bidder.
- 1.21 All costs associated with the preparation and submission of the Bid is the responsibility of the Bidder. The costs shall not be chargeable to the NHBRC by successful or unsuccessful Bidder.

- 1.22 This document is released for the sole purpose of responding to this RFP and must be considered confidential. In addition, the use, reproduction or disclosure of the requirements, specifications or other material in this RFP is strictly prohibited.
- 1.23 In this RFP, the words “service provider”, “bidders” will be used interchangeably to refer to the bidder.
- 1.24 All Bids must be formulated and submitted in accordance with the requirements of this RFP. confidential. In addition, the use, reproduction or disclosure of the requirements, specifications or other material in this RFP is strictly prohibited.

2 BACKGROUND

2.1 ABOUT THE NHBRC

2.1.1 The National Home Builders Registration Council (NHBRC) is a regulator established in terms of section 2 of the Housing Consumers Protection Measures Act 95 of 1998 (“the Act”). Section 3 of the Act provides that the objects of the NHBRC are to:

- (a) represent the interests of housing consumers by providing warranty protection against defects in new homes;
- (b) regulate the home building industry;
- (c) provide protection to housing consumers in respect of the failure of home builders to comply with their obligations in terms of this Act;
- (d) establish and to promote ethical and technical standards in the home building industry;
- (e) improve structural quality in the interests of housing consumers and the home building industry;
- (f) promote housing consumer rights and to provide housing consumer information;
- (g) communicate with and to assist home builders to register in terms of this Act;
- (h) assist home builders, through training and inspection, to achieve and to maintain satisfactory technical standards of home building;
- (i) regulate insurers contemplated in section 23 (9) (a); and
- (j) in particular, achieve the stated objects of this section in the subsidy housing sector.

2.2 NHBRC OFFICES

2.2.1 The NHBRC is an organisation with a staff compliment of approximately 600 employees. The NHBRC’s Head Office is located in Sunninghill, Gauteng, with nine (09) Provincial Offices and 12 Satellite Offices which are located in the following areas:

	NHBRC OFFICE LOCATIONS	#	NHBRC OFFICE LOCATIONS
1	Head Office, (Sunninghill)	13	Eastern Cape (East London) - Satellite
2	Gauteng (Sunninghill) – Provincial	14	Western Cape (George) - Satellite
3	Kwa-Zulu Natal(Durban) – Provincial	15	North West (Klerksdorp) - Satellite
4	Western Cape (Cape Town) – Provincial	16	Limpopo (Tzaneen) - Satellite
5	Eastern Cape (Port Elizabeth) – Provincial	17	Limpopo (Modimolle) - Satellite
6	North West (Rustenburg) – Provincial	18	Mpumalanga (Witbank) - Satellite
7	Limpopo (Polokwane) – Provincial	19	Free State (Bethlehem) – Satellite

8	Mpumalanga (Nelspruit) – Provincial	20	North West (Mahikeng) – Satellite
9	Free State (Bloemfontein) – Provincial	21	Limpopo (Thulamela) – Satellite
10	Northern Cape (Kimberley) - Provincial	22	Gauteng (Tshwane) – Satellite
11	Kwa-Zulu Natal (Newcastle) - Satellite	23	Eric Molobi Innovation Hub (Soshanguve)
12	Kwa-Zulu Natal (Richards Bay) - Satellite		

3 INTRODUCTION

The National Home Builders Registration Council is mandated by the Housing Consumers Protection Measures Act, 1998 (Act No. 95 of 1998) to regulate the homebuilding industry and protect housing consumers. The NHBRC ensures that it delivers on its mandate by delivering on its products and services, and the key performance indicators that are contained in the organizational scorecard.

VISION

To be the Champion of the Housing Consumers.

MISSION

To Protect the Housing Consumers and to Regulate the Homebuilding Environment.

MOTTO

Assuring Quality Homes.

STRATEGY OF NHBRC

The strategy of the NHBRC is based on the following pillars:

- To ensure that housing consumers and home builders are educated on their rights and obligations.
- To entrench a culture of compliance through fair and efficient enforcement mechanisms
- To research and introduce innovative products, methods and technologies within the homebuilding industry.
- To maintain a sustainable warranty fund.

4 OBJECTIVE

- 4.1 The National Home Builders Registration Council seeks to appoint a national panel of SANAS accredited testing laboratories which will be utilised on a rotational basis to test construction materials suspected to be of substandard quality or not meeting the project specifications.
- 4.2 The main aim of this panel is essentially to support the NHBRC in conducting tests on construction materials from projects areas/sites and locations where the NHBRC laboratory cannot mobilise resources timeously.
- 4.3 The purpose of this panel is to ensure compliance with the NHBRC supply chain management policies and procedures as approved by the NHBRC Council.
- 4.4 The panel of the laboratories will provide cost effective testing solutions resulting in strengthening and ensuring compliance.

5 PROBLEM STATEMENT

- 5.1 The NHBRC has a single testing facility located in Gauteng, Soshanguve Eric Molobi Housing Innovation Hub
 - 5.1.1 Therefore, a distant laboratory has at times resulted in inadequate or delayed inspections as well as delayed construction activities.
 - 5.1.2 Home builders have often submitted their test results to home inspectors in order to fast-track the progress of construction activities. This, however, has been found to be unreliable hence the decision to establish a nationwide panel of SANAS-accredited laboratories.
 - 5.1.3 The SANAS-accredited laboratories will serve as a cost-effective solution in comparison to mobilising Eric Molobi Housing Innovation Hub laboratory personnel to distant locations compounded by capacity challenges.
 - 5.1.4 The panel of the laboratories will enhance the turnaround times for results on material testing and will also assist in circumstances where the demand exceeds the capacity in the NHBRC Gauteng, Soshanguve Eric Molobi Housing Innovation Hub laboratory.

6 SCOPE OF WORKS

- 6.1 The scope of work will constitute but not limited to
 - 6.1.1 collecting and handling samples from the project construction sites,
 - 6.1.2 preparation of test samples and sample testing,
 - 6.1.3 compiling test reports and/or
 - 6.1.4 geotechnical reports.
- 6.2 The NHBRC will issue the Instruction to Perform Work (IPW) with a detailed information entailing the project site, tests requirements and the deliverables.
- 6.3 The appointed laboratory (Service provider) will issue the test results and/or report to the NHBRC Eric Molobi Housing Innovation Hub laboratory for further analysis and issuing the final report to the test requester.

7 FEE STRUCTURE

- 7.1 A two-phase approach will be followed.
 - 7.1.1 The first phase will entail the NHBRC requesting service providers to submit their rates for the various material testing services and all disbursements as per the table below.
 - 7.1.2 The second phase will involve the consolidation of all prices received and formulating an average fee which will be applied to all respective tests.
- 7.2 The formulated costing fees shall be communicated to all laboratories who responded to the advert for acceptance or rejection.
- 7.3 All qualifying laboratories will then form a pool for selection.
- 7.4 A Service Level Agreement will be signed by all approved service providers and appointments will be conducted provincially on a rotational basis (as the need arises) over a period of five (05) years.

7.5 Service providers will be paid according to the formulated fees depending on the Instruction to Perform Work (IPW) as follows:

Type of a laboratory test	Proposed fee (per test)
Compressive strength of concrete masonry units	
Compressive strength concrete hollow blocks	
Compressive strength of burnt clay masonry units	
Compressive strength of concrete cores	
Compressive strength of concrete cubes	
Slump test of freshly mixed concrete	
XRF analysis of hardened mortar	
Water absorption of concrete masonry units	
Water absorption of burnt clay masonry units	
Drying shrinkage and expansion on re-wetting of concrete masonry units	
Irreversible moisture expansion of burnt clay masonry units	
Soundness of concrete masonry units	
Soundness of burnt clay masonry units	
Soundness of aggregates	
Efflorescence of burnt clay masonry units	
Hard body impact test of IBT	
Soft body impact test of IBT	
Roof uplift test of IBT	
Test for gable walls of IBT	
Thermal efficiency of IBT	
Fire rating of IBT	
Acoustics of IBT	
Sieve analysis and grading of fine aggregates	
Organic impurities of fine aggregates	
Methylene blue of fine aggregates	
Comprehensive geotechnical investigation	
Foundation Indicator analysis	
California Bearing Capacity (CBR)	
Maximum Dry Density (MDD)	
Hydrometer	
pH and conductivity	
Dynamic Cone Penetration (DCP)	
Double oedometer	
Consolidation	
DISBURSEMENTS	

Travel costs (per km)	
Accommodation (per night)	

- 7.6 All fees are inclusive of VAT and exclude travelling costs and disbursements. Pricing will be applicable for the period of a contract.
- 7.7 All costs are subject to an inflation-linked increase annually.
- 7.8 Accommodation will only be considered where it won't be practical to complete work on single day, considering the travelling distance between the project site and the office and the magnitude of the work to be done.
- 7.9 Travel costs (km) will be calculated from the closest office of the service provider to the project site.

8 DURATION

- 8.1 The panel of the SANAS accredited laboratories will be valid for a period of five (05) years from the date of appointment. The duration will be indicated on the acceptance letter.

9 LOCATION

- 9.1 The service provider shall indicate the provinces they prefer to render their services to, with details of their provincial footprint.
- 9.2 Bidders are requested to submit the following as proof of business address:
- 9.1.1 Utility municipality bill e.g., municipality water and lights accounts or property managing agent statement, lease agreement.
- 9.1.2 Locality: The service providers must indicate their place of business within a province including other regional offices with the Republic of South Africa as follows:

Item No.	Province	Place of Business (Physical Address)	Contact Person	Office Number/ Mobile Number	Email address
1.	EASTERN CAPE				
2.	FREE STATE				
3.	GAUTENG				
4.	KZN				
5.	LIMPOPO				
6.	MPUMALANGA				
7.	NORTHERN CAPE				
8.	NORTH WEST				
9.	WESTERN CAPE				

10 TRACK RECORD

- 10.1 The service providers are required to provide list of projects specifying construction material testing they have successfully completed.
- 10.2 Where the services are subcontracted, a legal agreement signed by both parties should be provided as proof.
- 10.3 Similarly, when the parties are Joint Ventures and/or Consortium, an original letter signed by both parties should be provided as proof.

11 TECHNICAL DATA TO BE SUBMITTED BY THE BIDDER

- 11.1 General Information
 - 11.1.1 The NHBRC requires the services of interested and competent SANAS-accredited laboratories with relevant experience specializing in construction materials sampling and testing. The service provider is expected to provide proof of expertise.
- 11.2 Requisites of the Service Provider:
 - 11.2.1 A detailed proposal
 - 11.2.2 Demonstration of understanding the scope of works
 - 11.2.3 Team composition competencies (please attach CVs and indicate roles of individuals e.g. laboratory technician, laboratory assistant, tester, etc.)
- 11.3 The following is required to be submitted by the bidders.
 - 11.3.1 The bidder must submit a summary of the projects completed in the format presented below:

Name of Project	Project Description	Project Period (Start date – End date)	Contract Value (incl. VAT)	Client Name	Client Contact Tel

11.3.2 Provide the details of the projects that were successfully completed in the format below. For each of the projects, a 'happy' letter of successful completion of the project must be provided by the client, on the client's letterheads, and signed off by an authorized delegated employee of the client.

<p>Name of project:</p> <p>Name of Client:</p> <p>Client Contact Details</p> <p style="padding-left: 20px;">Contact person:</p> <p style="padding-left: 20px;">Role in Project:</p> <p style="padding-left: 20px;">Contact Tel No:</p> <p style="padding-left: 20px;">Contact Cell:</p> <p>Project Start Date:</p> <p>Project Completion Date:</p> <p>Contract Amount (incl. VAT):</p> <p>Summary of Project (maximum 200 words).</p> <p><u>Note:</u> Please attach a reference letter from the client indicating the successful completion of the project as per the client's brief. (Excluding NHBRC).</p>

12 EXPERTISE AND EXPERIENCE OF KEY PERSONNEL

12.1 The successful service providers will be required to provide the expertise, and/or experience to successfully deliver reliable testing services.

12.1.1 Suitably qualified, experienced and experienced technical personnel must be assigned to this project.

12.1.2 Please complete a summary detail of the main Project Team in the format shown below:

PROJECTS TEAM SUMMARY DETAILS				
Full Name	Role in project	Experience	Key Area of Specialization	Years of Experience in the industry

Note, in addition please provide the following:

- Please attach a CV for each of the project team members highlighting specific and relevant experience.

- Key personnel may only be replaced by the personnel with similar expertise over the life of the contract and written permission must be obtained from the NHBRC.

13 TECHNICAL AND PRICE EVALUATION CRITERIA

13.1 In accordance with the NHBRC Supply Chain Management Policy, the bid evaluation process shall be carried out in two (02) stages namely:

Stage 1: Compliance check of bid requirements;

Stage 2: Functional Evaluation Criteria

Stage 1: Compliance check of bid requirements

DOCUMENTS TO BE SUBMITTED		
No.	Bidders shall take note of the following bid requirements and documents to be submitted	Yes/No
1.	SBD1 Invitation to bid should be completed and signed.	
2.	SBD 4 (Bidders Disclosure Form, should be completed and signed)	
3.	SBD 6.1 Preference claim form should be completed and signed, regardless if points are claimed or not.	
4.	Bidder MUST submit the SANAS accreditation certificate (Mandatory)	
5.	Bidder should submit CSD (Central Supplier Database) Report/ MAAA Number	

Note: NHBRC will be using General Conditions Contract (GCC) as issued by National Treasury and SLA for the management of the contract

Stage 2: Functionality in terms of the set technical evaluation criteria

Bids must fully comply with all the Mandatory Requirements for **Stage 1: Compliance check of Mandatory Requirements** in order to qualify for **Stage 2: Functional Evaluation** and those bids which fail to comply with all the requirements of Stage 1 will be invalidated or disqualified from the process

The Bidders information will be scored according to the following points systems:

The following values and formulae will be applicable when evaluating the bid

5=Excellent 4=Very good 3= Good 2= Average 1= Poor 0= Non-compliance

Member score for criteria

_____ **X Weight per criteria = Total Score per criteria**

Highest points for criteria

Item No	Evaluation Criteria	Description	Weight (%)
1	Bidders Experience	<p>The bidder MUST have experience in geotechnical and civil material testing services rendered and demonstrate the company's capacity and ability to carry instructions.</p> <p>Please attach a company profile that includes a list of projects that demonstrate relevant experience</p> <p><u>Bidders Experience Scoring</u></p> <p>0 Years' experience = 0 points 1 Year experience = 1 point 2 Years' experience = 2 points 3 Years' experience = 3 points 4 Years' experience = 4 Points 5 Years and more experience = 5 Points</p>	20
2	Client References	<p>The bidder must provide a positive written contactable reference letter indicating any work or project done or completed. The reference letter must be from 2018 to date.</p> <p><u>The reference letters from the clients of a bidder MUST include:</u></p> <ol style="list-style-type: none"> 1. Company name 2. Company letterhead 	50

		<p>3. Contact person and contact telephone numbers</p> <p>4. The letter must be signed by a duly authorized person</p> <p>5. Reference letters MUST indicate the period when the project was executed.</p> <p><u>Bidders Reference Letters Scoring</u></p> <ul style="list-style-type: none"> • 0 reference letters = 0 Points • 1 reference letters = 1 Point • 2 reference letters = 2 Points • 3 reference letters = 3 Points • 4- reference letters = 4 Points • 5 reference letters and more = 5 Points 	
3.	Team Members Experience	<p>Bidder Must Provide detailed CVs of the team members outlining the experience</p> <p><u>Bidder Team Member Scoring</u></p> <ul style="list-style-type: none"> • 0 years' experience = 0 Points • 1 year experience = 1 Point • 2 year experience = 2 Points • 3 year experience = 3 Points • 4 year experience = 4 Points • 5 and more years' experience = 5 Points 	30
TOTAL			100 Points
MINIMUM THRESHOLD			60 Points

The minimum threshold for functionality is 60 points or greater out of 100 points. Bidders who fail to meet minimum threshold will be disqualified. All the bidders scoring the minimum threshold of 60 points or greater on technical evaluation will be listed on the NHBRC Panel of Material Testing Laboratories

14 RFP SUBMISSION INSTRUCTIONS

14.1 All RFP documents must be sealed in a clearly marked envelope and deposited into the tender box at the **NHBRC OFFICES REFER TO PAGE 16 OF THIS DOCUMENT FOR NHBRC BUSINESS ADDRESS**

15 AVAILABILITY OF THE RFP DOCUMENT

15.1 Bid documents can be downloaded on the NHBRC Website (www.nhbrc.org.za/current-tenders) from the **12 December 2023**.

15.2 **There will be no briefing session.**

16 RFP CLOSING DATE

16.1 Bid documents should be marked for Attention: Supply Chain Manager and deposited into the Bid boxes at the NHBRC Offices. ***Refer to page 16 of this document for closing date, venue and time.*** No emailed or faxed bids will be accepted. The bid document should be supplied in a sealed envelope clearly marked (one (1) Original hard copy and one (1) Memory Stick/USB with scanned original documents) with the bid number and the full name of the service provider(s).

16.2 **No late submissions will be accepted.**

17 VALIDITY PERIOD OF BIDS

17.1 All bids submitted by the bidders must be valid for a period of 90 days from the closing date specified above.

18 ENQUIRIES SHOULD BE DIRECTED TO BOTH

18.1 The administrative enquiries may be directed to:

Department: Supply Chain Management
Contact Person: Ms. Paballo Relela, Mr. Bernard Kekana
E-mail address: Tenders@nhbrc.org.za

18.2 Clarifications and enquiries by bidders should be sent to tenders@nhbrc.org.za. Responses will be communicated during week days, between Monday to Friday from 8:30 am to 16:30 pm

19 SUBMISSION OF PROPOSAL

- 19.1 Submission of bid should include one (1) Original hard copy and one (1) memory stick/USB with scanned original documents of the proposal marked (Original hard copy and memory stick/USB) envelope and deposited into the tender box. NB: The Original hard copy submission in the envelope should be the same as the electronic copy.
- 19.2 All costs and expenses incurred by the Bidder relating to the participation in, and preparation of this proposal process shall be borne by the Bidder exclusively. All documentation and manuals submitted in respect of this RFP shall be retained by NHBRC, whether or not the proposal is accepted.

20 POPIA

- 20.1 The NHBRC is committed to adhere to the Protection of Personal Information Act 4 of 2013 and the Promotion of Access to Information Act 2 of 2000. To this end the NHBRC has published its Information Manual on its website, which regulates the manner in which NHBRC processes information.
- 20.2 The NHBRC requires the information requested in bids for the purpose set out in paragraph 2.5 of the Manual. Further the Manual confirms that NHBRC processes the information requested in bids from prospective service providers and third parties at paragraph 3.4.
- 20.3 Bidders should note that the NHBRC is committed to securing all the information submitted from bidders, in terms of paragraph 6 of the Manual. (included on the NHBRC website)
- 20.4 Bidders are in turn required to comply with the tender requirements and when the information of third parties are required by NHBRC, bidders are by law required to obtain the consent of such third parties for the sharing of such third parties' information with the NHBRC. ”

21 CLOSING VENUE, DATE AND TIME OF THE BID

CLOSING VENUE DATE AND TIME	
<p>1. Gauteng, Sunninghill Office</p> <p>Business Address: 27 Leeuwkop Road Sunninghill, Johannesburg</p> <p>Closing date and time: 23 January 2024, 11:00</p>	<p>6. Western Cape, Century City Office</p> <p>Business Address Centennial Place, East Block, Century City Century City Boulevard Milnerton 7441</p> <p>Closing date and time: 25 January 2024, 11:00</p>
<p>2. KZN, Durban Office</p> <p>Business Address: Suite 502, 5th Floor, The Marine 22 Dorothy Nyembe Street, Durban, 4001</p> <p>Closing date and time: 24 January 2024, 11:00</p>	<p>7. Eastern Cape, Port Elizabeth Office</p> <p>Business Address: 40 Pickering street Newton Park Port Elizabeth 6055</p> <p>Closing date and time: 25 January 2024, 11:00</p>
<p>3. North West, Rustenburg Office</p> <p>Business Address: 67 Brink Street @Office Building, North Block Rustenburg 0299</p> <p>Closing date and time: 22 January 2024, 11:00</p>	<p>8. Limpopo, Polokwane Office</p> <p>Business Address 50 Schoeman street Standard Bank suite Building</p> <p>Closing date and time: 22 January 2024, 11:00</p>
<p>4. Mpumalanga, Nelspruit Office</p> <p>Business Address 14 Henshall Street Suite 201 Medcen Building Nelspruit 1200</p> <p>Closing date and time: 23 January 2024, 11:00</p>	<p>9. Free State, Bloemfontein Office</p> <p>Business Address: KPMG Building, 200 Nelson Mandela Drive, Bloemfontein</p> <p>Closing date and time: 23 January 2024, 11:00</p>
<p>5. Northern Cape, Kimberly Office</p> <p>Business Address:10 Olivier Street, Montreo Park, Block 2, Ground Floor (Right Wing) Kimberly</p> <p>Closing date and time: 24 January 2024, 11:00</p>	